

*** CONFIRMATION SHEET (確認シート) ***

Name (in Romaji): (example: Taro Tanaka)	→
Student Number: (example: 123789)	→
School Year: (examples: 2008, 2019)	→
Class Day + Period of the course: (examples: Monday 3, Friday 5):	→

Put a mark (examples: ✓ or ○) between the brackets ([]) to confirm your understanding of each point.

- [] I have read and understood the course syllabus.
- [] I understand what I need to do to receive a grade and credits for this course.
- [] I understand any additional course explanations given for this course, for example, about (a) the goals for learning, (b) course enrollment or completion requirements, (c) the rules for using ChatGPT or other AI for course work, and (d) smartphone, iPad, and laptop use.
- [] I understand that effective learning comes from following instructions and that my grades (and possibly course credit) will be negatively affected if I do not follow instructions.
- [] I understand that any questions I have about the course must be asked in a timely manner.
- [] I understand that this course and all its assignments present chances for me to show my teacher what I have learned and what I can do.
- [] I understand that not submitting this sheet = minus 5 points from my final grade.

After the arrow, write the date of your confirmation of the above points.

Date: (example: April 16, 2024)	→
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Submit *electronically* to your teacher. (rubrecht@meiji.ac.jp) 提出前に、
シートのファイル名を変更してから添付ファイルで送ってください。

ファイル名内容：

first name family name class day class period year semester + Confirmation

ファイル名変更後の例：

Taro Tanaka Wednesday 2 2024 Spring Confirmation

